

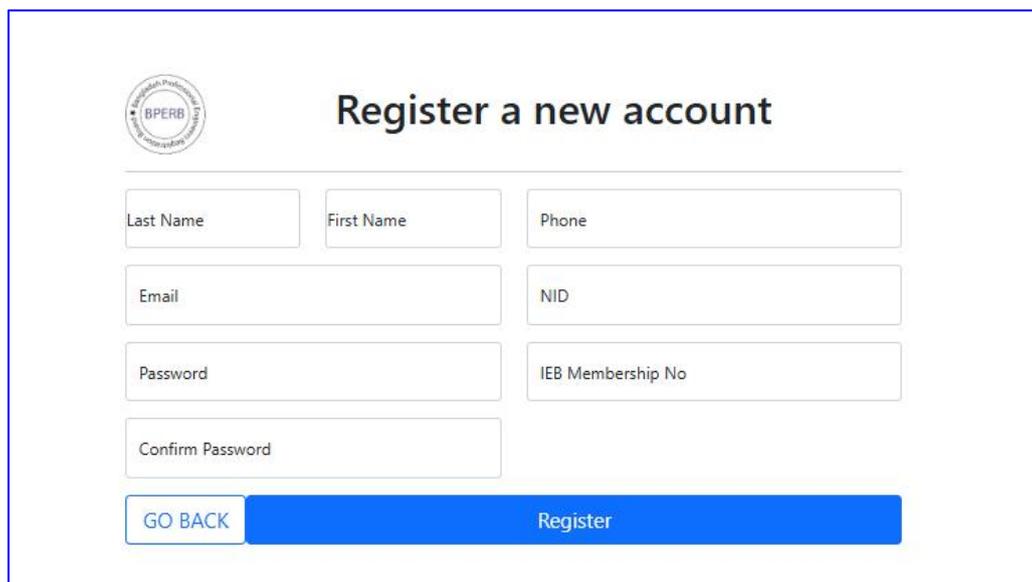
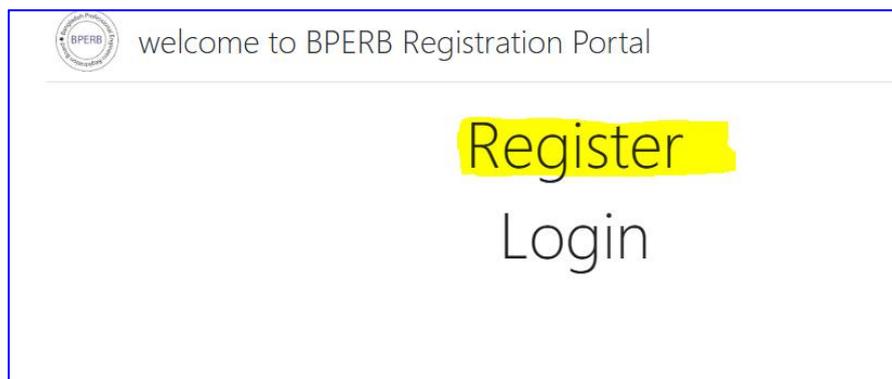
Applicant Manual

1. Login URL

- To begin the application process, visit the following link:
- Login URL : <http://rms.bperb.org/>

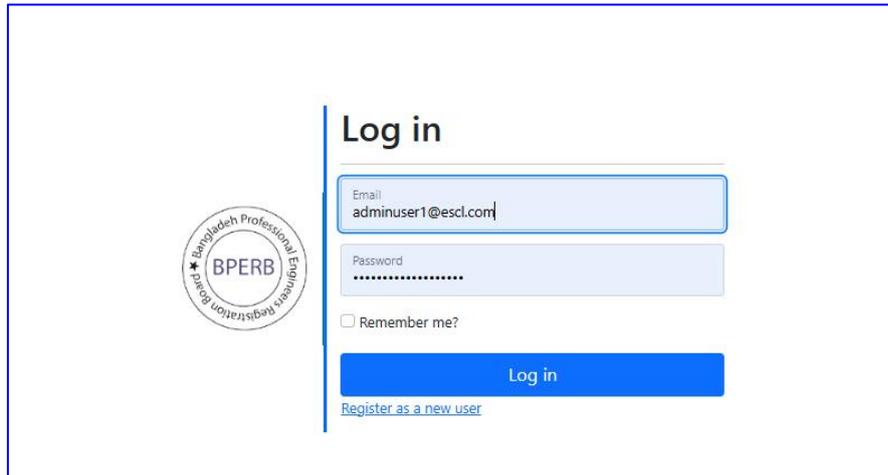
2. Creating an Account

- Click the link provided above.
- On the login page, click the “**Register**” button.
- Provide a **valid email address** and complete all required fields with accurate information.
- After clicking **Register**, a verification email will be sent to your registered email address.
- Follow the link in the email to complete **email verification** and activate your account.
- A link to set your password will also be provided via email. Use this to create your secure login credentials.

A screenshot of the BPERB registration form. At the top left is the BPERB logo. To its right, the text reads "Register a new account". Below this, there are several input fields arranged in a grid. The first row contains three fields: "Last Name", "First Name", and "Phone". The second row contains two fields: "Email" and "NID". The third row contains two fields: "Password" and "IEB Membership No". Below these is a single field for "Confirm Password". At the bottom left is a button labeled "GO BACK". At the bottom right is a large blue button labeled "Register".

3. Logging into the System

- Use your **registered email address** and **password** to log in to the system.



Log in

Email
adminuser1@escl.com

Password
.....

Remember me?

Log in

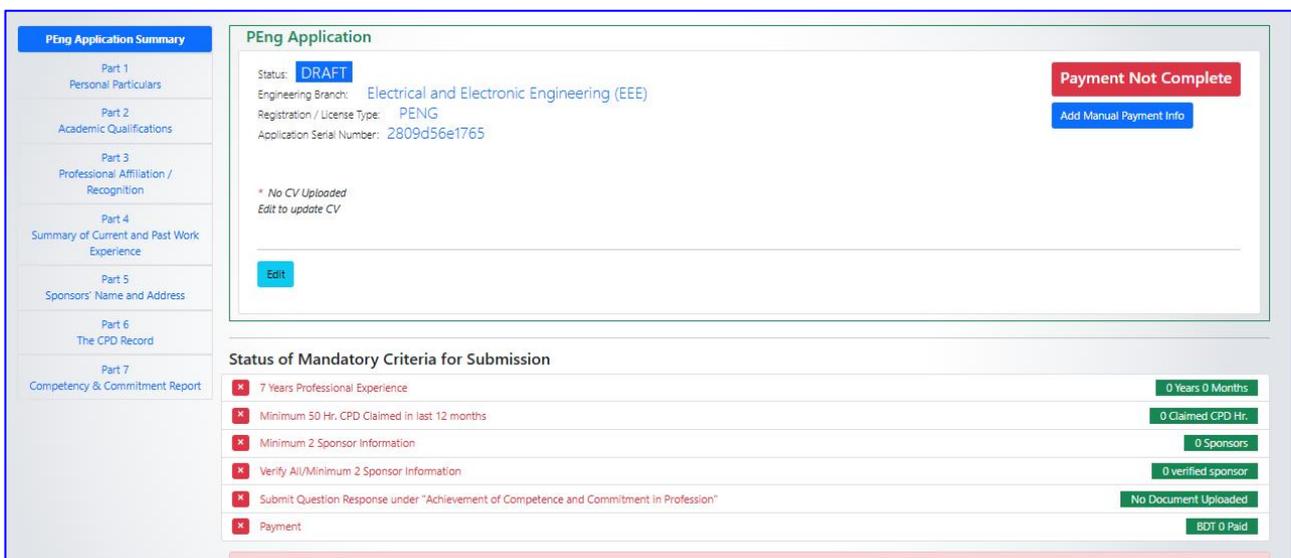
[Register as a new user](#)

4. Completing the Application Form

- Once logged in, complete the following sections of the application: Use registered credentials to log in to the system.

4.1 - PEng Application Summary

- After logging in, you will land on the **Dashboard** page, where you can view all the mandatory requirements needed to submit your application.
- Click the **Edit** button in the **CV Upload** section.
- To upload your CV, click the **Choose File** button, select your updated CV, and upload it.
- Once the upload is complete, click the **Save** button, then click "**Back to List**" to continue to the next section.



PEng Application Summary

Part 1
Personal Particulars

Part 2
Academic Qualifications

Part 3
Professional Affiliation /
Recognition

Part 4
Summary of Current and Past Work
Experience

Part 5
Sponsors' Name and Address

Part 6
The CPD Record

Part 7
Competency & Commitment Report

PEng Application

Status: **DRAFT**

Engineering Branch: Electrical and Electronic Engineering (EEE)

Registration / License Type: PENG

Application Serial Number: 2809d56e1765

Payment Not Complete

[Add Manual Payment Info](#)

* No CV Uploaded
[Edit to update CV](#)

[Edit](#)

Status of Mandatory Criteria for Submission

<input checked="" type="checkbox"/> 7 Years Professional Experience	0 Years 0 Months
<input checked="" type="checkbox"/> Minimum 50 Hr. CPD Claimed in last 12 months	0 Claimed CPD Hr.
<input checked="" type="checkbox"/> Minimum 2 Sponsor Information	0 Sponsors
<input checked="" type="checkbox"/> Verify All/Minimum 2 Sponsor Information	0 verified sponsor
<input checked="" type="checkbox"/> Submit Question Response under "Achievement of Competence and Commitment in Profession"	No Document Uploaded
<input checked="" type="checkbox"/> Payment	BDT 0 Paid

PEng Application

Application Serial Number
2809d56e1765

Engineering Branch
Electrical and Electronic Engineering (EEE) ▼

Registration / License Type
PEng ▼

* Upload your CV (pdf, max: 5Mb)
 No file chosen

[Back to List](#)

4.2 - Part 01: Personal Information

- On this page, you will see your previously entered personal information along with additional required fields needed to complete the application.
- Click the “Add” button to input your personal details.
- After entering all the necessary information, click the “Save” button, then click “Back to List” to proceed to the next section.

Applicant Panel

Applicant1@applicant.com

Home

- PEng Application Summary
- Part 1
Personal Particulars
- Part 2
Academic Qualifications
- Part 3
Professional Qualification
- Part 4
Summary of Current and Past
Work Experience
- Part 5
Sponsors' and Referees'
Names and Address
- Part 6
The CPD Record
- Part 7
Achievement of Competence
and Commitment in
Profession

Part 1: Personal Particulars

Tasnim Rahman Zarin

Email: Applicant1@applicant.com

Phone: 01675688804

NIB: XXXXXXXXXX

IEB: XXXXXXXXXX

Membership Category: M

Nationality: Bangladeshi

Gender: Male

DOB: 10-Dec-1970

Activate Windows
Go to Settings to activate Windows.

Section A

Part 1: Personal Particulars

Image
 No file chosen

Last Name
Tasnim Rahman

First Name
Zarin

E-mail
Applicant1@applicant.com

National ID no.
XXXXXXXXXX

Nationality
Bangladeshi

Gender
Male ▼

Date of Birth
10-12-1970

Telephone
01675688804

IEB Membership No.
XXXXXXXXXX

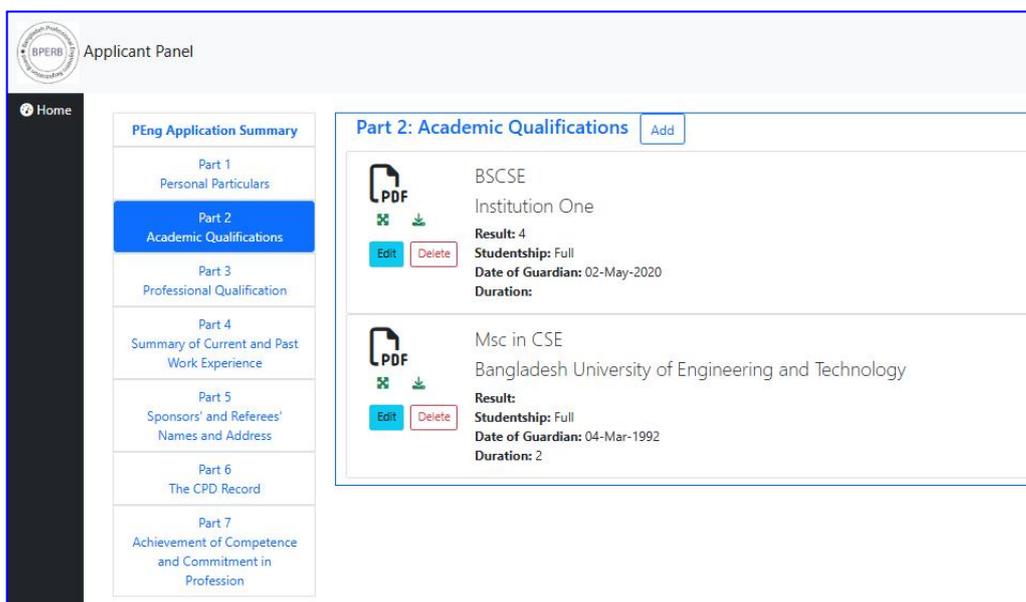
Mailing Address
Panthapath, Indira Road, Dhaka -1205

Membership Category
M ▼

[Go Back](#)

4.3 - Part 02: Educational Qualifications

- On this page, you can enter your **undergraduate** and **postgraduate** educational information.
- Click the “**Add**” button to input your academic qualifications.
- Provide all required details related to each degree.
- Upload scanned copies of your **certificates or transcripts** — this is a **mandatory** field.
- You may enter multiple degrees (e.g., **undergraduate, postgraduate**).
- After completing the entries, click the “**Save**” button, then click “**Back to List**” to proceed to the next section.



Part 2: Academic Qualifications

DegreeType Undergraduate degree in engineering	Required Document Upload Choose File No file chosen
Name of University	Mode of Studentship Full Time
Full title of degree with discipline	Program Duration
	Date of Graduation dd-mm-yyyy

[Create](#)
[Back to List](#)

4.4 - Part 03: Training Affiliation / Recognition

- On this page, you can enter your **Training Affiliation / Recognition** educational information.

- Click the “**Add**” button to input your training qualifications.
- Provide all required details related to each **certificate**.
- Upload scanned copies of your **certificate** — this is a **mandatory** field.
- You may enter multiple **certificate** .
- After completing the entries, click the “**Save**” button, then click “**Back to List**” to proceed to the next section.
- You can edit the information by clicking on the Edit button.

The screenshot shows the Applicant Panel interface. On the left is a navigation menu with a 'Home' button and a list of application parts: Part 1 (Personal Particulars), Part 2 (Academic Qualifications), Part 3 (Professional Qualification - highlighted in blue), Part 4 (Summary of Current and Past Work Experience), Part 5 (Sponsors' and Referees' Names and Address), Part 6 (The CPD Record), and Part 7 (Achievement of Competence and Commitment in Profession). The main content area is titled 'Part 3: Professional Qualification' and features an 'Add' button. Below this, a table displays a single entry: a PDF icon, the text 'PMP', 'PMP Aspire', 'Date of Guardian: 02-Jul-2023', and 'Duration:'. There are 'Edit' and 'Delete' buttons for this entry.

The screenshot shows the 'Part 3: Professional Qualification' form. It has two columns of input fields. The left column contains 'Full Title of the Affiliation/Recognition' and 'Name of the Institution', both with empty text boxes. The right column contains 'Required Document Upload' with a 'Choose File' button and 'No file chosen' text, 'Date of Start' with a 'dd-mm-yyyy' format and a calendar icon, and 'Valid Till' with a 'dd-mm-yyyy' format and a calendar icon. At the bottom left, there is a blue 'Create' button and a blue link 'Back to List'.

4.5 - Part 04: Work Experience

- On this page, you can enter your working experience information.
- Click the “**Add**” button to input required information.
- Provide all required details and responsibilities related to each **position**.
- After completing the entries, click the “**Save**” button, then click “**Back to List**” to proceed to the next section.
- A minimum of **7 years** of experience is required.

- You can add multiple entries if you've held various positions.
- You can edit the information by clicking on the Edit button.

The screenshot shows the Applicant Panel interface. On the left is a navigation menu with options: Home, Eng Application Summary, Part 1 Personal Particulars, Part 2 Academic Qualifications, Part 3 Professional Qualification, Part 4 Summary of Current and Past Work Experience (highlighted in blue), and Part 5 Sponsors' and Referees' Names and Address. The main content area is titled "Part 4: Summary of Current and Past Work Experience" and includes an "Add" button. Below this, a sample entry is shown for a "Senior Engineer" at "ABCD" from "23-Jul-2015" to "15-Oct-2024" with a duration of "9 years, 3 months". There are "Edit" and "Delete" buttons for this entry. To the right, a list of "Responsibilities" (UI/UX Design, System Design) and "Nature of Project" (ABCD, EFGH) is displayed. The top right of the panel shows the user "Applicant1@applicant.com" and a "Logout" button.

This is a detailed view of the "Part 4: Summary of Current and Past Work Experience" form. It contains several input fields: "Sequence Number", "Name of Organization", "Position or Title", and "Functions/Responsibilities, Achievements" (a larger text area). On the right side, there are fields for "Nature of Project", "Start Date" (with a calendar icon), and "End Date" (with a calendar icon). At the bottom left, there is a blue "Create" button and a "Back to List" link.

4.6 - Part 05: Sponsor Information

- On this page, you can enter your **Sponsor** information.
- Click the “**Add First Sponsor**” button to input the required details, then press the “**Create**” button.

The screenshot shows the "Part 5: Sponsors' Name and Address" form. It features a sub-header and a note: "(Minimum Two), Once verified email will send to Sponsor and Edit/Update will be restricted for approved sponsors". Below this, there are three buttons: "Add First Sponsor", "Add Second Sponsor", and "Add Third Sponsor".

This is a detailed view of the "Part 5: Sponsors' Name and Address" form. It contains several input fields: "E-mail", "Address", "Relationship with Candidate", "Name (in Block Capitals)", "PEng Number", "Phone Number" (with a pre-filled value "+8801XXXXXXX"), "IEB Membership Number", "Current Designation", and "Telephone Number". At the bottom left, there is a blue "Create" button and a "Back to List" link.

- The following fields are **mandatory**: **Email, IEB Number, Name, and Phone Number**.
- After entering the information, click **“Create”**, then click **“Back to List”** to proceed to the next section.
- You must provide details for **at least two sponsors** (out of three possible entries).
- Once the sponsor information is submitted, it needs to be **verified**.
- To verify, click the **“Verify Sponsors”** button, followed by the **“Approve Sponsor”** button.

Part 5: Sponsors' Name and Address
(Minimum Two), Once verified email will send to Sponser and Edit/Update will be restricted for approved sponsons

<p>Sponsor 1 Edit</p> <p>Mr. X Project Manager IEB No: 34562453345 PEng No: 45444232145 Relationship with candidate: Brother</p> <p>Address: Indira Road, Panthpath</p> <p>Not Verified</p>	Add Second Sponsor	Add Third Sponsor
---	------------------------------------	-----------------------------------

[Verify Sponsors](#)

Verify Applicant Sponsors
[Go Back](#)

Applicant & Sponsor Info

<p>Part 1: Personal Particulars</p> <p>Email: [Redacted] Phone/Telephone: [Redacted] NID: 7666666666666 IEB: 232323234555 Membership Category: Nationality: Gender: DOB:</p>	<p>Sponsor 1 Edit</p> <p>Mr. X Project Manager IEB No: 34562453345 PEng No: 45444232145 Relationship with candidate: Brother</p> <p>Not Verified Once verified email will send to Sponser and Edit/Update will be restricted for approved sponsons</p> <p>Approve Sponsor</p> <p>No Sponsor Found</p> <p>No Sponsor Found</p>
---	---

- After clicking **“Approve Sponsor”**, a sponsor account will be created. The sponsor will receive an email with login credentials and will be able to access your sponsor report.
- The **sponsor verification status** will be displayed on this page once the process is complete.

<p>PEng Application Summary</p> <p>Part 1 Personal Particulars</p> <p>Part 2 Academic Qualifications</p> <p>Part 3 Professional Qualification</p> <p>Part 4 Summary of Current and Past Work Experience</p> <p>Part 5 Sponsors' and Referees' Names and Address</p>	<p>Part 5: Sponsors' and Referees' Names and Address</p>		
	<p>Sponsor 1 Test Sponsor</p> <p>edusoftdesi2@gmail.com 017XXXXXXX XXX-XXXXXX</p> <p>Engineer IEB No: 23416288399463 PEng No: 5555555555 Relationship with candidate: professional</p> <p>Address: Lakeircus, Kalabagan</p> <p>Verified</p>	<p>Sponsor 2 Edit</p> <p>zarintas95@gmail.com 01881162685 01881162685</p> <p>Mr. Y Project Manager</p> <p>IEB No: 34562452345 PEng No: 4566232145 Relationship with candidate: Brother</p> <p>Not Verified</p>	<p>Sponsor 3 Edit</p> <p>zarintas95@gmail.com 01881162685 01881162685</p> <p>Mr. Z CEO</p> <p>IEB No: 34562452345 PEng No: 45444232145 Relationship with candidate: Brother</p> <p>Address: Indira Road, Panthpath</p> <p>Not Verified</p>

4.7 - Part 06: CPD (Continuing Professional Development)

- On this page, you can enter your **CPD** information for the past 12 months.
- Click the “**Add**” button to input the required details.
- After entering the information, click the “**Create**” button, then click “**Back to List**” to proceed to the next section.
- Enter your **CPD activities**, including the **type** and **number of hours**.
- The system will automatically calculate the **weight factor** based on your entries.
- If a CPD activity is not listed, you may manually add it under "**Other CPD Activities.**"
- Please ensure you enter a **minimum of 50 CPD hours** to meet the eligibility criteria.



The screenshot shows the Applicant Panel interface. On the left is a navigation menu with 'Home' and 'PEng Application Summary' (with sub-items: Part 1 Personal Particulars, Part 2 Academic Qualifications, Part 3 Professional Qualification, Part 4 Summary of Current and Past Work Experience, Part 5 Sponsors' and Referees' Names and Address). The main content area is titled 'The CPD Record' and includes an 'Add' button. Below this, a record is displayed with the following details: Start Date: 05-Nov-2024, ID: ABCD 5374, Activities: Preparation and Presentation of Technical Paper/ Professional Lecture, Time Duration: 12hours, Ref. No: Hour: 12.00, Weight Factor: 3.00, and CPD Claimed Hour: 36.00. There are 'Edit' and 'Delete' buttons for this record. The top right of the panel shows the user 'Applicant1@applicant.com' and a 'Logout' button.



The screenshot shows the 'The CPD Record' form. It has several input fields: 'Start Date' (01-01-0001), 'Title of the CPD', 'Organizer/Trainer/Presenter/Mentor', 'CPD Activities' (a dropdown menu), 'Time Duration', 'Hour' (0.00), 'Weight Factor' (0.00), 'Key Learning Points', and 'Key Benefits'. At the bottom left, there is a 'Create' button and a 'Back to List' link.

4.8 - Part 07: Competency & Commitment Report

- On this page, you can enter **Competency & Commitment Report** information.
- Download the **Competence and Commitment in Profession** report (Word format).
- Fill up in all questions as per PEng requirement guidelines in the document.
- Save the completed report as a **PDF** and upload it to this section.
- To upload it, click the **Choose File** button, select the report PDF format, and click on the upload button.

Part 7: Competence & Commitment Report

Upload a single pdf document containing all the Responses required



View Questions

Download Questions

Upload Question Response PDF

Select File (pdf, max: 5Mb)

Choose File No file chosen

Upload

5. Payment Process

- Navigate to the **PEng Application Summary** page.
- Click the **Add manual Payment Info** button.
- User need to pay 10,000 taka by Nagad to “**01806999900** ” number.
- After payment take a screenshot of the payment slip.
- Upload a **payment slip screenshot** including the **reference ID number**.
- Mention the medium of submission of the payment (e.g Nagad, bKash)
- Confirm submission of the payment, by clicking Add button.

PEng Application

Status: DRAFT

Engineering Branch: Electrical and Electronic Engineering (EEE)

Certification Type: PENG

Membership Category: M

Application Serial Number: 2809d56e1765

Payment Not Complete

Add Manual Payment Info

* No CV Uploaded
Edit to update CV

Edit

Date *
05/04/2025 🗓

Payment Proof Attachment * (image)
Choose File No file chosen

Transaction ID

Type/Medium
Bkash/Nagad/Bank...

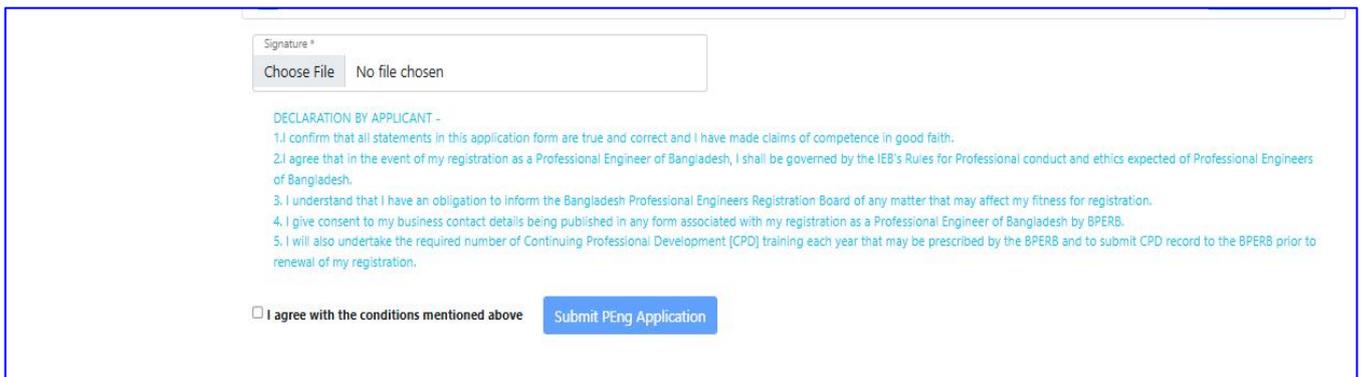
Amount
10000

Remark

Add

6. Final Submission

- Once the payment is successfully verified, the applicant will receive a **declaration** form on the home page.
- Also you need to input your signature for completing the declaration.
- Please read the form carefully and confirm the declaration, then press the submit button.
- You will see a confirmation message showing both **payment status** and **submission status**.



Signature *

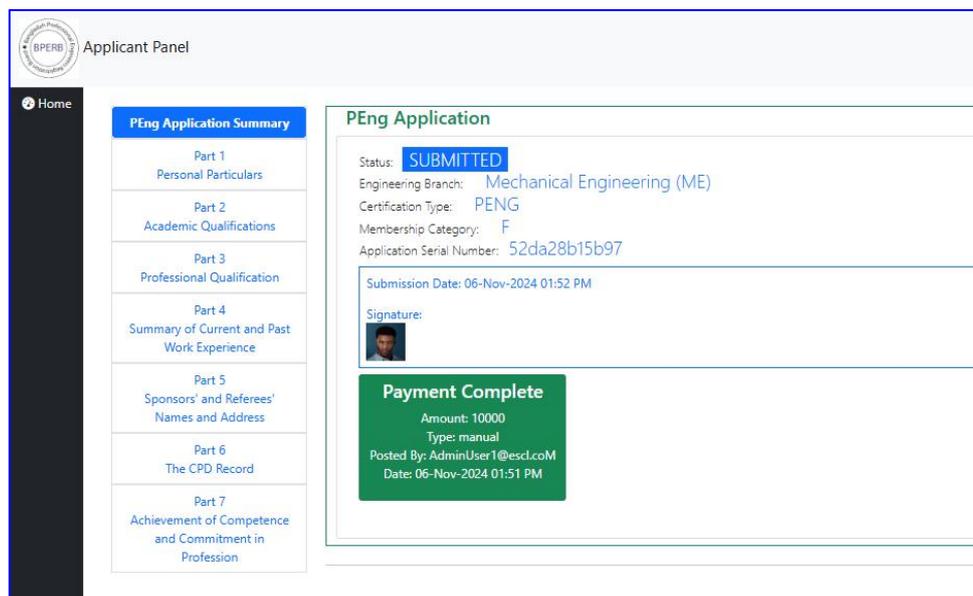
Choose File No file chosen

DECLARATION BY APPLICANT -

1. I confirm that all statements in this application form are true and correct and I have made claims of competence in good faith.
2. I agree that in the event of my registration as a Professional Engineer of Bangladesh, I shall be governed by the IEB's Rules for Professional conduct and ethics expected of Professional Engineers of Bangladesh.
3. I understand that I have an obligation to inform the Bangladesh Professional Engineers Registration Board of any matter that may affect my fitness for registration.
4. I give consent to my business contact details being published in any form associated with my registration as a Professional Engineer of Bangladesh by BPERB.
5. I will also undertake the required number of Continuing Professional Development [CPD] training each year that may be prescribed by the BPERB and to submit CPD record to the BPERB prior to renewal of my registration.

I agree with the conditions mentioned above

Submit PEng Application



Applicant Panel

Home

PEng Application Summary

- Part 1 Personal Particulars
- Part 2 Academic Qualifications
- Part 3 Professional Qualification
- Part 4 Summary of Current and Past Work Experience
- Part 5 Sponsors' and Referees' Names and Address
- Part 6 The CPD Record
- Part 7 Achievement of Competence and Commitment in Profession

PEng Application

Status: **SUBMITTED**

Engineering Branch: Mechanical Engineering (ME)

Certification Type: PENG

Membership Category: F

Application Serial Number: 52da28b15b97

Submission Date: 06-Nov-2024 01:52 PM

Signature:



Payment Complete

Amount: 10000

Type: manual

Posted By: AdminUser1@escLcoM

Date: 06-Nov-2024 01:51 PM

This manual serves as a guide for **applicant** roles, ensuring smooth application processing with visual references to facilitate understanding.